

# J A N M O S S I E R

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**OBJECTIVE**      A technician assistant position in computer manufacturing.

## SUMMARY OF SKILLS

- Able to solve and repair electronic equipment.
- Contribute to teams and create good work relationships.
- Energetic, hardworking, willing to learn.
- Basic understanding of computers.

## EXPERIENCE

### ELECTRICAL SKILLS

- Built a TV scrambler from a circuit board in electronics class.
- Rewired lamps, repaired plumbing and appliances in home maintenance projects.
- Operated power tools (saws, drills, sanders) to cut and help frame buildings.

### BUSINESS SKILLS

- Tracked and priced inventory with team to improve product availability to customers in grocery store.
- Greeted customers and helped them to find hard-to-locate items.
- Cashiered and calculated cash flow at the end of each shift.

### COMPUTER SKILLS

- Set up and entered personal budget on Excel, using IBM computer.

## EMPLOYMENT HISTORY

Stock Clerk/Cashier, Sunny's Market	2007-Present
Construction Helper, The Builder's Group	Summers 2005-2007

## EDUCATION

Roosevelt High School, Boise ID	2007
Related courses: drafting, basic electronics, management	

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### FUNCTIONAL OR SKILLS RESUME SAMPLE